Painters, Photographers & Visual Artists

Name: _____

Phone: _____

Continuing Education		
Private Lessons	$	
Master Classes & Apprenticeships	$	
Schools & Conferences	$	
Tickets to Special Exhibits	$	
Gallery Visits & Talks	$	
Museum Memberships	$	
Other:	$	

Promotional Expenses		
Business Cards & Resume'	$	
Film & Slide Processing	$	
Portfolio Costs	$	
Postage & Shipping	$	
Printing Costs	$	
Printing of Show Announcement Card	$	
Shows & Exhibits	$	
Slide and Photographer Fees	$	
Other:	$	

Supplies & Expenses		
Art Magazines and Books	$	
Brushes and Cleaning Supplies	$	
Canvas and Stretchers	$	
Chemicals for Film Processing	$	
Commissions - Agent/Gallery	$	
Entertainment of Clients	$	
Food & Wine - Gallery Openings	$	
Framing Costs	$	
Gallery Memberships and Dues	$	
Gifts - Business	$	
Legal & Accounting Fees	$	
Modeling Fees & Props	$	
Museum Dues and Memberships	$	
Paints, Film, Papers, etc.	$	
Rent - Studio & Gallery Space	$	
Rents & Repairs of Equipment	$	
Sculpture Supplies & Hardware	$	
Slide & Film Processing	$	
Stationary & Office Supplies	$	
Other:	$	
Other:	$	
Other:	$	
Other:	$	
Other:	$	

Auto Travel (In miles)		
Museum & Gallery Visits	mi	
Client & Business Meetings	mi	
Continuing Education	mi	
Gallery Interviews (Potential Shows)	mi	
Out-Of-Town Business Trips	mi	
Purchasing Art Supplies & Materials	mi	
Professional Society Meetings	mi	
Parking Fees & Tolls ($)	$	
Other:	mi	

Travel - Out of Town		
Airfare & Auto Rental	$	
Van Rental for Moving of Artwork	$	
Parking	$	
Taxi, Train, Bus & Subway	$	
Lodging (do not combine with meals)	$	
Meals (enter 100% of expense)	$	
Laundry, Maid, & Porter	$	
Tolls	$	
Telephone Calls (including home)	$	
Other:	$	

Telephone Costs		
Paging Service	$	
Internet and on-line Services	$	
Pay & Toll Calls	$	
Cellular Phone	$	
Other:	$	

Equipment Purchases		
Camera (Digital & Traditional) & Lens	$	
Computer & Computer Software	$	
Darkroom Equipment	$	
Enlarger & Camera Bag	$	
Framing Apparatus	$	
Modems and computer peripherals	$	
Phone & Answering Machine	$	
Power & Hand Tools	$	
Press, Easel, and Paint Box	$	
Sculpting Tools	$	
Other:	$	
Other:	$	
Other:	$	
Other:	$	
Other:	$	